

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570

Phone: 805-482-2119

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STAFF

Jared L. Bouchard
General Manager

General Counsel
Arnold, Bleuel, LaRochelle,
Mathews & Zirbel, LLP

**PLEASANT VALLEY COUNTY WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Pleasant Valley County Water District Board of Directors will hold a **SPECIAL MEETING** at 10:00 a.m. on Tuesday, October 16th 2018, at the District Office located at 154 S. Las Posas Road, Camarillo, CA 93010-8570.

AGENDA

The agenda is posted at least 24 hours preceding the Board meeting and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

OPEN SESSION AND CALL TO ORDER:

- 1) Pledge of allegiance.
- 2) Roll call.
- 3) Determination of quorum.
- 4) Approval of agenda.
- 5) Approval of Minutes:
 - a. **Thursday, June 28th, 2018**
- 6) Open Forum.

This is an opportunity for the public to address the Board on matters not appearing on the agenda. No action may be taken by the Board at this time, but items can be considered for placing on the agenda for a subsequent meeting.

7) Information Calendar

A. Mauricio Guardado, General Manager of United Water Conservation District will provide the Board with an update of United issues affecting the Pleasant Valley Service Area.

8) Action Items

A. **Ratification of Checks.** The Board will review and ratify checks issued and funds transferred since the Board of Directors meeting of Thursday, June 28th, 2018.

Recommendation: Approve

B. Consider proposals for automated meter reading equipment for the Districts 11 Well sites.

Recommendation: Provide staff direction on which option to pursue and implement and authorize the General Manager to execute all the necessary agreements to implement the program.

C. Consider supporting request of the Fox Canyon Groundwater Management Agency to hire a General Manager.

Recommendation: Board Discretion

D. CONSIDER 2019 BOARD MEETING CALENDAR

Recommendation: Approve or modify calendar as appropriate.

9) GENERAL MANAGER COMMENTS

10) OTHER BUSINESS.

11) **CLOSED SESSION.** It is the intention of the Pleasant Valley County Water District Board of Directors to be in closed session to consider the following items:

A. Conference with legal counsel-potential/anticipated litigation. Subdivision (d) of Section 54956.9 of *California Government Code*. (One case)

12) ADJOURNMENT.

In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities so they may attend and participate in meetings. If special assistance is needed, please call the Agency staff at (805) 482-2119 at least 24 hours prior to the meeting so proper arrangements may be assured. If requested, and as possible, agendas will be provided in alternative formats.

Agenda Posting Certification: This agenda was posted not less than 24 hours prior to the scheduled meeting date and time at 154 S. Las Posas Road Camarillo CA, 93010 in the location that is accessible 24 hours a day to the General Public.



Jared Bouchard
General Manager

MINUTES OF SPECIAL MEETING OF THE
BOARD OF DIRECTORS
PLEASANT VALLEY COUNTY WATER DISTRICT HELD
Thursday, June 28th, 2018.

Pursuant of notice duly given, a Special Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Thursday, June 28th, 2018 in the District headquarters facility, 154 South Las Posas Road, Camarillo, CA.

Call to Order

The meeting was called to order at 10:01 a.m. by President, Thomas P. Vujovich, Jr.

Agenda Item # 1 – Pledge of Allegiance was led by President Vujovich

Agenda Item # 2 – Roll Call

Attendance at the meeting was as follows:

Directors' Present: Thomas P. Vujovich, Jr., President
 Craig Kaihara, Vice President
 John Broome
 John Menne

Absent: Pete Hansen

Staff Present: John Mathews, Attorney
 Jared Bouchard, General Manager
 Azucena Sanchez, Administrative Secretary

Agenda Item # 3 – Determination of a Quorum

Quorum was established

Agenda Item # 4 – Approval of Agenda

It was moved by Director Broome to approve the agenda as presented; seconded by Director Menne, motion passed unanimously.

Agenda Item # 5 – Approval of Minutes

- a. Moved by Director Broome to approve the minutes of the special Board Meetings held **Tuesday, April 24th, 2018 and Tuesday, May 22nd, 2018**; seconded by Director Menne, motion passed unanimously.

Agenda Item # 6 – Open Forum Public Comment

There were no Public comments.

Agenda Item # 7A – Ratification of Checks

It was moved by Director Kaihara to ratify the checks issued by the District, seconded by Director Broome. The motion passed unanimously and the list of checks ratified is appended to these minutes.

Agenda Item # 7B – Consider FY 2018 / 2019 Budget

Mr. Bouchard provided an update and presents their budget proposal for FY 2018 / 2019. The budget is presented in a new format that provides greater transparency as to where the Districts Revenues are being spent on an annual basis. The format also will assist staff in utilizing the budget as management tool for analyzing future financial positioning of the District, tracking budgetary performance throughout the year and making future years budget adjustments.

Mr. Bouchard reported that this year's budget does not include an increase in the rate, however there will be a need for rate increases in the near future to maintain sufficient revenues to cover increased pump fees, replenishment fees and fund future projects.

A board discussion followed. Director Menne moved to approve the Budget as presented, seconded by Director Broome; passed unanimously.

Agenda Item # 7C – Consider Biennial Conflict of Interest Code

Mr. Bouchard reported on the Conflict of Interest Code which the District must review and amend as needed every even-numbered year (2014, 2016 and 2018) and submit any changes made to the County of Ventura.

Mr. Bouchard reported that after reviewing the last report provided in 2016, there is no suggested modifications for 2018, so he proposed amend the current format.

The above motion was passed by Director Kaihara, seconded by Director Broome; passed unanimously.

Agenda Item # 7D – Consider Development of a Water Waste Ordinance

Director Vujovich presented a concern about the water waste on the roads and suggested consider adopt new rules and regulations. There was a lengthy Board discussion regarding the potential penalties and regulations relating to Develop of a Water Waste Ordinance.

No Action.

Agenda Item # 7E – Consider Engagement of Fanning & Karrh for annual Audit services for Fiscal year ending June 30, 2018.

Mr. Bouchard presented the Engagement Letter of Fanning & Karrh for the annual Audit services for the Fiscal year ending June 30, 2018. The professional fees for the services will not exceed \$16,450.00 and additional expenses will not exceed \$250.00 per year.

It was moved by Director Broome, seconded by Director Menne; passed unanimously.

Minutes of Meeting
Thursday, June 28, 2018

Agenda Item # 8 – General Manager Report

There was no General Manager Report.

Agenda item # 9 – Other Business

There was no other business.

Agenda Item # 10 – Closed Session

- A. The Board went into closed session per Government Code Sec 54956.9 (c) at 10:35 a.m. to conference with legal counsel on existing litigation. No action to report in Item 10A.
- B. The Board came out of closed session at 12:23 p.m. No action was reported out of the closed session:

Agenda Item # 12 – Adjournment

The meeting was adjourned upon a motion duly made, seconded and carried unanimously at 12:25 p.m.

Respectfully Submitted:

Minutes Approval:

Azucena Sanchez, Secretary of the Board

Thomas P. Vujovich, Jr., President

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



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General Manager

General Counsel
Arnold, Bleuel, LaRochelle,
Mathews & Zirbel, LLP

October 16th, 2018 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: RATIFICATION OF CHECKS 06/30/18 – 10/15/18

AGENDA ITEM: 8A

Attached is the list of the checks issued and funds transferred from June 28, 2018 through October 15, 2018 that show the expenses incurred during that period of time

Recommendation: Approve

Pleasant Valley County Water District
Check Listing by Bank Account
June 28 through October 15, 2018

CUB-Checking	Type	Date	Num	Name	Memo	Amount
	Check	06/30/2018	7116	SCE/Payment Processing	STATEMENT DATE: 6/16/18	-20,544.63
	Check	06/30/2018	7117	Dial Security	INV # 326314 SERVICE DATE: 5/30/18	-72.00
	Check	06/30/2018	7118	RICOH USA, INC	INV # 5053705043	-28.80
	Check	06/30/2018	7119	Harris Water Conditioning Inc.	SERVICE 6/15-7/15 ACC # 23317	-46.75
	Check	06/30/2018	7120	E.J. Harrison & Sons	STATEMENT DATE: 6/14/18	-179.60
	Check	06/30/2018	7121	City of Camarillo	BILL DATE: 6/21/18	-68.13
	Liability Check	07/02/2018	E-pay	Employment Development Department	698-1246-9 QB Tracking # -979817082	-648.51
	Liability Check	07/02/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -979709082	-3,402.84
	Check	07/02/2018	EFT	Chevron Card Services	INV # 53552513 5/22/18 - 6/21/18	-1,154.67
	Liability Check	07/05/2018		QuickBooks Payroll Service	Created by Payroll Service on 06/29/2018	-8,934.07
	Paycheck	07/06/2018	DD1188	Azucena Sanchez	Direct Deposit	0.00
	Paycheck	07/06/2018	DD1189	Daniel J Vasquez	Direct Deposit	0.00
	Paycheck	07/06/2018	DD1190	Donald R. Arnold	Direct Deposit	0.00
	Paycheck	07/06/2018	7122	Craig R Kaihara		-92.35
	Paycheck	07/06/2018	DD1191	Jared Bouchard	Direct Deposit	0.00
	Paycheck	07/06/2018	7123	John Menne		-92.35
	Paycheck	07/06/2018	7124	John S. Broome		-92.35
	Paycheck	07/06/2018	7125	Thomas P Vujovich		-92.35
	Check	07/06/2018	EFT	CalPERS	EMPLOYER CONTRIBUTION UNFUNDED ACRU	-24.37
	Check	07/06/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY CLASSIC 2011	-1,301.39
	Check	07/06/2018	EFT	CalPERS	JARED & AZU EMPLOYER CONTRIBUTION 6/16	-931.83
	Check	07/06/2018	EFT	CalPERS	DON & DANNY EMPLOYER CONTRIBUTION 6/1	-682.06
	Check	07/09/2018	EFT	CalPERS	DON & DANNY 6/02/18 - 6/15/18 (CREDIT) EMPL	-294.58
	Check	07/11/2018	EFT	AT&T Mobility	BILL CYCLE DATE: 5/19/18 - 6/18/18	-70.54
	Check	07/15/2018	7131	Hands-On Consultations	INV # 10479	-119.00
	Check	07/15/2018	7132	VCSDA	INV # 1157 ANNUAL DUES JULY 2018 TO JUNE	-150.00
	Check	07/15/2018	7133	ACWA/JPIA	INV # 0562461 COVERAGE MONTH: AUGUST 2018	-401.16
	Check	07/15/2018	7134	Dial Security	INV # 328415	-72.00
	Check	07/15/2018	7135	SOARES, SANDALL & PETROVICH, INC	INV# 48323	-1,860.00
	Check	07/15/2018	7136	Underground Service Alert	INV # 620180541	-34.75
	Check	07/15/2018	7137	BONDY GROUNDWATER CONSULTANTS	INV # 035-06 INVOICE PERIOD: JUNE 1-30 2018	-97.50
	Check	07/15/2018	7138	Arnold, LaRochelle, Etal	INV # 53337 & 53336	-8,481.50
	Check	07/15/2018	7139	FGL Environmental	INV # 806723A	-139.00
	Check	07/15/2018	7140	FRONTIER	INV DATE: 6/25/18	-208.48
	Check	07/15/2018	7141	Access Information Management	INV # 2699358	-219.64
	Check	07/15/2018	7142	LAFCO	ANNUAL MEMBERSHIP: JULY 1, 2018 - JUNE 30, 2018	-2,434.00
	Check	07/15/2018	7143	FGL Environmental	INV # 807823A	-139.00
	Check	07/15/2018	7144	Promaid, Inc.	INV # 53456X CLEANING SERVICE FOR JULY 2018	-195.00
	Check	07/15/2018	7145	UWCD	SERVICE PERIOD: 5/31/18 - 6/30/18	-28,270.00
	Check	07/15/2018	7146	AIRGAS USA, LLC	INV # 9954722628 INV DATE: 6/30/18	-36.10
	Check	07/15/2018	7147	Camrosa Water District	INV # 1873 MAY & JUNE 2018	-126,457.13
	Check	07/15/2018	7148	BROWNSTEIN HYATT FARBER SCHERER	INV # 725712 & 725711 SERVICE TO JUNE 30, 2018	-21,038.75
	Check	07/15/2018	7149	Red Wing Shoes	INV # 20180710010114 DON'S & DANNY'S BOOT	-455.78
	Check	07/15/2018	7150	Asbury Environmental Serv.	INV # 1500-00344033	-35.00
	Check	07/15/2018	7151	BROADBAND MICROWAVE ISP Corporation	INV # 6323 WIRELESS INTERNET CONNECTION	-204.75
	Check	07/15/2018	7152	Prudential Overall Supply	5/29/18 - 6/26/18 UNIFORMS	-269.20
	Check	07/15/2018	7153	Pitney Bowes Global Financial Services	INV# 3102274955 JUNE 30/18	-141.06
	Liability Check	07/19/2018		QuickBooks Payroll Service	Created by Payroll Service on 07/13/2018	-9,270.88
	Check	07/19/2018	EFT	The Gas Company	BILLING PERIOD 5/29/18 - 6/27/18	-30.50
	Paycheck	07/20/2018	DD1192	Azucena Sanchez	Direct Deposit	0.00
	Paycheck	07/20/2018	DD1193	Daniel J Vasquez	Direct Deposit	0.00
	Paycheck	07/20/2018	DD1194	Donald R. Arnold	Direct Deposit	0.00
	Paycheck	07/20/2018	DD1195	Jared Bouchard	Direct Deposit	0.00
	Liability Check	07/20/2018	E-pay	Employment Development Department	698-1246-9 QB Tracking # 801735918	-694.70
	Liability Check	07/20/2018	E-pay	United States Treasury	95-6006679 QB Tracking # 801772918	-3,492.48
	Liability Check	07/20/2018	E-pay	Employment Development Department	698-1246-9 QB Tracking # 801817918	-16.20
	Check	07/24/2018	EFT	CalPERS.	HEALTH INSURANCE COVERAGE: AUGUST 2018	-3,917.26
	Check	07/24/2018	EFT	Chevron Card Services	STATEMENT: 6/22/18 - 7/22/18 ACC# 789868719	-692.15
	Check	07/25/2018	EFT	CalPERS	EMPLOYER CONTRIBUTION DON & DANNY 6/3	-429.92
	Check	07/25/2018	EFT	CalPERS	DON & DANNY EMPLOYER CONTRIBUTION CR	-294.58
	Check	07/25/2018	EFT	CalPERS	JARED & AZU EMPLOYER CONTRIBUTION 6/30	-983.32
	Check	07/31/2018	7154	UWCD	SEMI ANNUAL GROUND WATER 1/1/18 - 6/30/18	-99,195.38
	Check	07/31/2018	7155	Hinricher, Douglas & Porter, LLP	INV # 7876	-131.25
	Check	07/31/2018	7156	Dial Security	INV # 329633	-65.00
	Check	07/31/2018	7157	E.J. Harrison & Sons	STATEMENT DATE: 7/12/18	-191.69
	Check	07/31/2018	7158	John & Barbara Friedrich Family Lmt.	FISCAL YEAR 2018-2019	-1,000.00
	Check	07/31/2018	7159	City of Oxnard	SERVICE PERIOD: 5/31/18 - 6/30/18	-95,214.19
	Check	07/31/2018	7160	Harris Water Conditioning Inc.	SERVICE: 7/15 - 8/15 ACC# 23317	-46.75
	Check	07/31/2018	7161	TRAVIS AGRICULTURAL CONSTRUCTION	INV # 18608F CALLE SAN PABLO CAMARILLO	-850.00
	Check	07/31/2018	7162	Purchase Power	STATEMENT DATE: 6/17	-108.99
	Check	07/31/2018	7163	City of Camarillo	BILL DATE: 7/23/18	-68.13
	Check	07/31/2018	7164	Diener's Electric	INV# 28136	-943.58
	Check	07/31/2018	7165	SCE/Payment Processing	ACC# 2034343236	-43,237.91

Pleasant Valley County Water District
Check Listing by Bank Account
June 28 through October 15, 2018

Type	Date	Num	Name	Memo	Amount
Check	07/31/2018	7166	Family Water Alliance	2018-2019	-50.00
Check	07/31/2018	7167	AWA.	CHANNEL COUNTIES WATER UTILITIES COMM	-75.00
Check	07/31/2018	7168	ERIKA DAVIS	ASSISTANT SERVICES TO THE GENERAL MAN	-650.00
Check	07/31/2018	7169	CAMARILLO - MOORPARK TREE &	INV# 18.07.20 TREE TRIMMING - SIDE UP PEPPE	-950.00
Check	07/31/2018	7170	Hands-On Consultations	INV# 10500	-392.70
Liability Check	08/02/2018		QuickBooks Payroll Service	Created by Payroll Service on 07/27/2018	-9,208.37
Paycheck	08/03/2018	DD1196	Azucena Sanchez	Direct Deposit	0.00
Paycheck	08/03/2018	DD1197	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	08/03/2018	DD1198	Donald R. Arnold	Direct Deposit	0.00
Paycheck	08/03/2018	DD1199	Jared Bouchard	Direct Deposit	0.00
Liability Check	08/03/2018	E-pay	Employment Development Departmer	698-1246-9 QB Tracking # 1591601918	-693.68
Liability Check	08/03/2018	E-pay	United States Treasury	95-6006679 QB Tracking # 1591628918	-3,477.24
Check	08/08/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY PEPRA 2018/;	-24.37
Check	08/08/2018	EFT	CalPERS	JARED & AZU 7/14/18 -7/27/18 EMPLOYER CON	-983.32
Check	08/09/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY	-1,301.39
Check	08/10/2018	EFT	The Gas Company	BILLING PERIOD: 6/27/18 -7/26/18	-17.19
Check	08/11/2018	EFT	AT&T Mobility	6/19/18 - 7/18/18 ACC# 828309642	-70.49
Check	08/13/2018	EFT	FRONTIER	BILLING DATE: 7/25/18	-167.32
Check	08/15/2018	7171	Diener's Electric	INV # 28165 WELL # 1 POWER AND CONTROL I	-9,232.65
Check	08/15/2018	7172	U S Bank Payment Center	STATEMENT: 6/22/18 - 7/22/18	-1,171.31
Check	08/15/2018	7173	BONDY GROUNDWATER CONSULT	INV # 035-07 JULY 1-31 2018	-546.61
Check	08/15/2018	7174	Access Information Management	INV # 2739876	-219.64
Check	08/15/2018	7175	Underground Service Alert	INV # 720180544	-38.05
Check	08/15/2018	7176	Arnold, LaRochelle, Etal	INV # 53530	-10,556.00
Check	08/15/2018	7177	ACWA/JPIA	INV # 0567871 COVERAGE MONTH: SEPTEMBE	-401.16
Check	08/15/2018	7178	Prudential Overall Supply	STATEMENT DATE: 7/28/18	-215.36
Check	08/15/2018	7179	Promaid, Inc.	INV # 53508X CLEANING SERVICE: AUGUST	-195.00
Check	08/15/2018	7180	Dial Security	INV # 329633 & 330644	-137.00
Check	08/15/2018	7181	Travis AG Construction	INV# 18583F REPLACE LIAKING SECTION OF P	-1,030.86
Check	08/15/2018	7182	UWCD	6/30/18 - 7/31/18 FIXED CHARGE	-26,850.00
Check	08/15/2018	7183	AIRGAS USA, LLC	INV # 9955409739	-36.86
Check	08/15/2018	7184	BROWNSTEIN HYATT FARBER SC	INV# 729135 SERVICES RENDERED THROUGH	-24,876.68
Check	08/15/2018	7185	BROADBAND MICROWAVE ISP Cor	INV # 6373 INTERNET CONNECTION	-149.00
Liability Check	08/16/2018		QuickBooks Payroll Service	Created by Payroll Service on 08/13/2018	-9,203.47
Paycheck	08/17/2018	DD1200	Azucena Sanchez	Direct Deposit	0.00
Paycheck	08/17/2018	DD1201	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	08/17/2018	DD1202	Donald R. Arnold	Direct Deposit	0.00
Paycheck	08/17/2018	DD1203	Jared Bouchard	Direct Deposit	0.00
Liability Check	08/17/2018	E-pay	Employment Development Departmer	698-1246-9 QB Tracking # -842429182	-667.66
Liability Check	08/17/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -842413182	-3,460.52
Check	08/20/2018	EFT	CalPERS.	COVERAGE: SEPTEMBER 2018 HEALTH INSUF	-3,917.26
Check	08/20/2018	EFT	CalPERS	GASB 68 REPORTING SERVICES FEES	-700.00
Liability Check	08/30/2018		QuickBooks Payroll Service	Created by Payroll Service on 08/23/2018	-9,258.71
Paycheck	08/31/2018	DD1204	Azucena Sanchez	Direct Deposit	0.00
Paycheck	08/31/2018	DD1205	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	08/31/2018	DD1206	Donald R. Arnold	Direct Deposit	0.00
Paycheck	08/31/2018	DD1207	Jared Bouchard	Direct Deposit	0.00
Check	08/31/2018	7193	U S Bank Payment Center		-2,202.26
Check	08/31/2018	7194	City of Camarillo	BILL DATE: 08/21/18	-74.76
Check	08/31/2018	7186	Diener's Electric	INV # 28232	-244.00
Check	08/31/2018	7187	Hands-On Consultations	INV # 10519	-152.61
Check	08/31/2018	7188	E.J. Harrison & Sons	BILL DATE: 8/14/18	-191.69
Check	08/31/2018	7189	Harris Water Conditioning Inc.	STATEMENT: 8/15/18 ACC # 23317	-46.75
Check	08/31/2018	7190	SCE/Payment Processing	STATEMENT: 08/16/18	-77,672.37
Check	08/31/2018	7191	Camrosa Water District	INV# 1877	-20,636.30
Check	08/31/2018	7192	City of Oxnard	SERVICE PERIOD: 6/30/18 - 7/31/18	-96,802.26
Liability Check	09/04/2018	E-pay	Employment Development Departmer	698-1246-9 QB Tracking # -364307182	-688.19
Liability Check	09/04/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -364236182	-3,485.88
Check	09/04/2018	EFT	CalPERS	INV# 15415729 UNFUNDED ACCRUED LIABILIT	-1,301.39
Check	09/04/2018	EFT	CalPERS	INV # 15415738 UNFUNDED ACCRUED LIABILIT	-24.37
Check	09/04/2018	EFT	CalPERS	EMPLOYER CONTRIBUTION DON & DANNY 07/	-429.92
Check	09/04/2018	EFT	CalPERS	DON & DANNY EMPLOYER CONTRIBUTION 07/	-724.50
Check	09/04/2018	EFT	CalPERS	AZU & JARED EMPLOYER CONTRIBUTION 07/2	-983.32
Check	09/04/2018	EFT	CalPERS	JARED & AZU EMPLOYER CONTRIBUTION 8/11	-983.32
Check	09/04/2018	EFT	CalPERS	DON & DANNY EMPLOYER CONTRIBUTION 8/1	-724.50
Check	09/04/2018	EFT	The Gas Company	07/26 - 08/28 ACC # 0631383003	-20.88
Check	09/06/2018	EFT	FRONTIER	BILLING DATE: 8/25/18	-165.62
Check	09/11/2018	EFT	AT&T Mobility	07/19/18 - 08/18/18 ACC# 838309642	-70.49
Liability Check	09/13/2018		QuickBooks Payroll Service	Created by Payroll Service on 09/07/2018	-9,342.24
Paycheck	09/14/2018	DD1208	Azucena Sanchez	Direct Deposit	0.00
Paycheck	09/14/2018	DD1209	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	09/14/2018	DD1210	Donald R. Arnold	Direct Deposit	0.00
Paycheck	09/14/2018	DD1211	Jared Bouchard	Direct Deposit	0.00
Liability Check	09/14/2018	E-pay	Employment Development Departmer	698-1246-9 QB Tracking # 77465818	-697.29

Pleasant Valley County Water District
Check Listing by Bank Account
June 28 through October 15, 2018

Type	Date	Num	Name	Memo	Amount
Liability Check	09/14/2018	E-pay	United States Treasury	95-6006679 QB Tracking # 77491818	-3,536.22
Check	09/15/2018	7195	Red Wing Shoes	INV# 20180910010114 JARED'S BOOTS	-283.92
Check	09/15/2018	7196	ACWA/JPIA	INV #	-401.16
Check	09/15/2018	7197	UWCD	7/31/18 - 8/31/18 FIXED CHARGE	-26,850.00
Check	09/15/2018	7198	Dial Security	INV # 332461 & 333473	-307.00
Check	09/15/2018	7199	AIRGAS USA, LLC	INV# 9956094728	-36.86
Check	09/15/2018	7200	SOARES, SANDALL & PETROVICH,	INV# 48692 JULY & AUGUST	-800.00
Check	09/15/2018	7201	FGL Environmental	INV# 810842A & 809855A	-290.00
Check	09/15/2018	7202	Macvalley Oil Company	INV# 18-090193	-1,307.04
Check	09/15/2018	7203	Promaid, Inc.	INV# 53566X JANITORAL SERVICE: SEPTEMBE	-195.00
Check	09/15/2018	7204	BROWNSTEIN HYATT FARBER SCH	INV# 732218 & 732225	-3,445.55
Check	09/15/2018	7205	Prudential Overall Supply	STATEMENT DATE: 8/25/18	-225.89
Check	09/15/2018	7206	Hands-On Consultations	INV# 10550 & 10561	-285.60
Check	09/15/2018	7207	BONDY GROUNDWATER CONSULT	INV# 035-08 8/1 - 8/31 2018	-742.51
Check	09/15/2018	7208	Underground Service Alert	INV# 820180545	-38.05
Check	09/15/2018	7209	Arnold, LaRochelle, Etal	INV# 53746 & 53747 JULY SERVICES	-11,258.00
Check	09/15/2018	7210	Access Information Management	INV# 2789406 SERVICE BILLING PERIOD: 8/31/'	-232.48
Check	09/15/2018	7211	FCGMA	SEMI ANNUAL GROUNDWATER EXT 01/01/2018	-29,810.83
Check	09/17/2018	EFT	ACWA/JPIA	Q4 4.1.18 - 6.30.18	-2,011.34
Check	09/20/2018	EFT	CalPERS.	COVERAGE MONTH: OCTOBER 2018 CONF # 1	-3,917.26
Check	09/20/2018	EFT	CalPERS	DANNY & DON EMPLOYER CONTRIBUTION 8/2	-724.50
Check	09/20/2018	EFT	CalPERS	JARED & AZU EMPLOYER CONTRIBUTION 8/25	-983.32
Check	09/24/2018	EFT	Chevron Card Services	08/22/18 - 09/21/18 & 07/22/18 - 08/21/18 ACC# ;	-1,789.07
Liability Check	09/27/2018		QuickBooks Payroll Service	Created by Payroll Service on 09/21/2018	-9,155.87
Paycheck	09/28/2018	DD1212	Azucena Sanchez	Direct Deposit	0.00
Paycheck	09/28/2018	DD1213	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	09/28/2018	DD1214	Donald R. Arnold	Direct Deposit	0.00
Paycheck	09/28/2018	DD1215	Jared Bouchard	Direct Deposit	0.00
Liability Check	09/28/2018	E-pay	Employment Development Departmen	698-1246-9 QB Tracking # 2106873918	-677.88
Liability Check	09/28/2018	E-pay	United States Treasury	95-6006679 QB Tracking # 2111272918	-3,447.34
Check	09/30/2018	7212	McCall's Meter Sales & Service	VOID: INV # 74431128	0.00
Check	09/30/2018	7213	E.J. Harrison & Sons	STATEMENT DATE: 09/14/8	-191.69
Check	09/30/2018	7214	Harris Water Conditioning Inc.	ACC# 23317	-46.75
Check	09/30/2018	7215	KEH & ASSOCIATES, INC.	INV# PVCWD011703	-1,292.50
Check	09/30/2018	7216	SCE/Payment Processing	STATEMENT DATE: 9/15/18	-87,885.83
Check	09/30/2018	7217	BROADBAND MICROWAVE ISP Cor	INV # 6386 INTERNET CONNECTION EXTRA	-149.00
Check	09/30/2018	7218	City of Camarillo	ACC#33821-91868 BILL DATE: 9/20/18	-74.76
Check	09/30/2018	7219	Camrosa Water District	INV# 1878	-1,601.02
Check	09/30/2018	7220	RICOH USA, INC	INV# 5054580348	-18.23
Check	09/30/2018	7221	ACWA/JPIA	AUTO AND GENERAL LIABILITY PROGRAM 10/	-12,263.00
Liability Check	10/01/2018	E-pay	Employment Development Departmen	698-1246-9 QB Tracking # -2103020378	-0.40
Check	10/01/2018	EFT	CalPERS	DON & DANNY EMPLOYER CONTRIBUTION 09/	-724.50
Check	10/01/2018	EFT	CalPERS	AZU & JARED EMPLOYER CONTRIBUTION 9/8/	-983.32
Check	10/01/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY PEPRA INV #	-24.37
Check	10/01/2018	EFT	CalPERS	UNFUNDED LIALIBILITY CLASSIC OCT/18 INV #	-1,301.39
Check	10/01/2018	EFT	SoCalGas	08/28/18 - 09/27/18 ACC# 0630138300	-18.78
Check	10/01/2018	EFT	FRONTIER	BILLING DATE: 9/25/18	-166.23
Check	10/11/2018	EFT	AT&T Mobility	BILL CYCLE: 8/19/18 - 9/18/18	-70.44
Liability Check	10/11/2018		QuickBooks Payroll Service	Created by Payroll Service on 10/08/2018	-9,276.87
Paycheck	10/12/2018	DD1216	Azucena Sanchez	Direct Deposit	0.00
Paycheck	10/12/2018	DD1217	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	10/12/2018	DD1218	Donald R. Arnold	Direct Deposit	0.00
Paycheck	10/12/2018	DD1219	Jared Bouchard	Direct Deposit	0.00
Liability Check	10/12/2018	E-pay	Employment Development Departmen	698-1246-9 QB Tracking # -1163575378	-693.42
Liability Check	10/12/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -1163538378	-3,507.22
Check	10/15/2018	7222	McMaster Carr Supply	INV # 74431128	-69.86
Check	10/15/2018	7223	City of Oxnard	SERVICE: 7/31/18 - 8/31/18	-63,204.88
Check	10/15/2018	7224	Arnold, LaRochelle, Etal	INV # 53990 & 53991 AUGUST 2018	-6,370.00
Check	10/15/2018	7225	Dial Security	INV# 334381	-72.00
Check	10/15/2018	7226	Promaid, Inc.	INV# 53604X CLEANING FOR THE MONTH OF C	-195.00
Check	10/15/2018	7227	Access Information Management	INV# 2839045	-232.48
Check	10/15/2018	7228	FGL Environmental	INV# 812584A	-145.00
Check	10/15/2018	7229	Prudential Overall Supply	49303 09/29/18	-298.40
Check	10/15/2018	7230	AIRGAS USA, LLC	INV# 9956794198	-30.35
Check	10/15/2018	7231	UWCD	FROM 8/31/18 - 10/1/18	-26,850.00
Check	10/15/2018	7232	ACWA/JPIA	INV# 0577999 COVERAGE MONTH: NOVEMBEF	-401.16
Check	10/15/2018	7233	Pitney Bowes Global Financial Ser LL	INV# 3102507604	-141.06
Check	10/15/2018	7234	U S Bank Payment Center	08/23/18 - 09/20/18	-3,293.19
Check	10/15/2018	7235	BROWNSTEIN HYATT FARBER SCH	INV # 719408 MAY 2018 - INV # 735492 OCTOBE	-16,248.64
Check	10/15/2018	7236	BROADBAND MICROWAVE ISP Cor	INV # 6413 INTERNET CONNECTION	-149.00
Check	10/15/2018	7237	Camrosa Water District	INV #1818 WATER DELIVERED SEP 2018	-21,465.29
Total CUB-Checking					-1,191,886.33
TOTAL					-1,191,886.33

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570

Phone: 805-482-2119

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STAFF

Jared L. Bouchard
General Manager

General Counsel
Arnold, Bleuel, LaRochelle,
Mathews & Zirbel, LLP

October 16th, 2018 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: Consider proposals for automated meter reading equipment for the District 11 Well Sites.

AGENDA ITEM: 8B

Staff has received three proposals for the installation of appropriate equipment to meet the Fox Canyon GMA requirements for automated reading equipment. In the 18/19 budget \$55,000 was set aside and funded for this program.

After considering the full spectrum of options for this program staff feels it worthy of consideration by the Board to consider more robust options to achieve the FCGMA requirement and expand the Districts capabilities for data collection, automation of wells to capitalize on efficiencies and respond to future regulations on the horizon.

Both Ranch Systems and Mc Crometer solution would allow the district to meet the basic requirements of the FCGMA. They would not allow the District to move into a more robust automation field that would have longer term efficiency savings like the XIO Proposal

The District is currently engaged a system wide energy and efficiency audit. One of the lower hanging fruit for the District to realize payback for increased investment would be to have real time data of well production, energy consumption and water quality data that when capable would optimize the wells that came into production to ensure the most efficient District wells were utilized first resulting in lower power cost.

Staff will present the proposals and discuss in further the detail the components of each at the meeting, for reference the below is the base cost for each program respectively.

Ranch Systems: \$33,000

Mc Crometer: \$ 36,000

XIO: \$120,000

Recommendation: Provide staff direction on which option to pursue and implement and authorize the General Manager to execute all the necessary agreements to implement the program.

DIRECTORS

Peter W. Hansen

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Mathews & Zirbel, LLP

October 16th, 2018 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: Consider supporting request of the Fox Canyon Groundwater Management Agency (FCGMA) to hire a General Manager

AGENDA ITEM: 8C

Some members of the Special Districts to the FCGMA have sent a formal request to Eugene West, Special Districts Representative to the FCGMA, requesting he initiate discussions at the FCGMA regarding the need to hire a designated General Manager for the FCGMA.

Those request in part rely on the presumption that the hiring of a designated GM to serve the FCGMA Board will in part eliminate a perceived conflict of interest that exist today with County Staff serving as the staff to the FCGMA Board. The FCGMA does not have authority over the performance, hiring, firing or employment related matters that could affect the accountability of those County Staff members to the FCGMA Board.

Other expressed concerns with the current staffing of the FCGMA are overburdened County Staff not being able to dedicate the time to FCGMA issues resulting in policies that lack proper background investigation prior to recommendations or implementation, potential for prioritization of County plans or policy development that unfairly advantages County programs over those of the greater FCGMA basin users.

Recommendation: Board Discretion



October 4, 2018

Eugene F. West, Esq.
WEST CORZINE, LLP
250 N. Westlake Blvd., Ste. 100
Westlake Village, CA 91362

RE: Follow-up to Special Districts and Mutual Districts Meeting

Dear Mr. West,

At our meeting on September 10, 2018, we discussed the perceived conflict-of-interest arising from the current staffing structure of the Fox Canyon Groundwater Management Agency (Agency). During the discussion, you posed a possible solution that could be implemented without disrupting the entire structure of the Agency. That solution was to create a General Manager position for the Agency, independent of the County and with separate legal counsel, with the sole responsibility of managing the Agency and reporting directly to the Agency Board. We believe this is a viable solution that would allow the Agency to operate more independently from the County. Under the Agency's enabling legislation, Fox Canyon is not limited to contracting staff exclusively from the County or United Water Conservation District and is permitted to hire "other contractors and consultants" (AB 2995, Section 408). Creating this new position may be more favorably received than proposing a complete reorganization of the Agency and could serve to initiate separation from the County. You have Zone's support to advance this effort. Please let us know if we can assist in any way.

Respectfully,

A handwritten signature in black ink, appearing to read "Craig Underwood". The signature is written in a cursive style with a large, looping "C" at the beginning.

Craig Underwood
President, Zone Mutual Water Company

Subject: FCGMA

Gene West
FCGMA Board Chair

October 3, 2018

Gene, at our meeting on September 19th, the Alta Mutual Water Company Board of Directors voted unanimously to support the hiring of an independent Executive Director for the Fox Canyon GMA. The Board has serious concern about the apparent conflict of interest presented by the use of a County staff member in that role. Please know that we are also concerned about the additional conflict of interest presented by the use of the County Counsel for legal representation of the GMA. The County has no more standing in the process than any other stakeholder who might offer their Counsel as legal representation. We believe a strong majority of the farmers we serve and those served by the other mutual you represent would like to see the FCGMA operate in a manner more independent of County staff. We realize these changes might be resisted but we encourage you to immediately begin efforts toward an independent GMA. Our growers simply have too much to lose. We appreciate your efforts on behalf of the small mutual water companies. Please let us know if there is anything we can do to help.

Best regards

Bob Tobias, President
Alta Mutual Water Company

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



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October 16th, 2018 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: Consider 2019 Board Meeting Calendar

AGENDA ITEM: 8D

Below is the proposed calendar of Board Meetings for calendar year 2019. The following meetings are proposed for calendar Year 2019.

1. **January 15, 2019**
2. **April 9, 2019**
3. **June 27, 2019**
4. **October 8, 2019**

Recommendation: Approve