Jared L. Bouchard General Manager **General Counsel** 

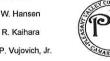
Arnold, Bleuel, LaRochelle.

Mathews & Zirbel, LLP

DIRECTORS

Peter W. Hansen Craig R. Kaihara Thomas P. Vujovich, Jr.

> John S. Broome John D. Menne



## PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570 Phone: 805-482-2119 Fax: 805 484-5835

# PLEASANT VALLEY COUNTY WATER DISTRICT SPECIAL MEETING OF THE BOARD OF DIRECTORS

## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Pleasant Valley County Water District Board of Directors will hold a SPECIAL MEETING Tuesday June 7, 2022, @ 10:00 a.m. at the District Office located at 154 S. Las Posas Road, Camarillo, CA 93010-8570.

In accordance with the Governor's Executive Order N-29-20 and the Ventura County Stay Well at Home Order resulting from the Novel Coronavirus the Meeting will be held virtually using the ZOOM platform by calling +1 408 638 0968 US and entering Meeting ID 821 8663 2086 or Join Zoom Meeting Virtually: Join Zoom Meeting https://us06web.zoom.us/j/82186632086

## **AGENDA**

The agenda is posted at least 72 hours preceding the Board meeting and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name, and address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

## OPEN SESSION AND CALL TO ORDER:

- 1) Pledge of allegiance.
- 2) Roll call.
- 3) Determination of quorum.
- 4) Approval of agenda.
- 5) Approval of Minutes:
  - a. March 29, 2022 Special Meeting

## 6) Open Forum.

This is an opportunity for the public to address the Board on matters not appearing on the agenda. No action may be taken by the Board at this time, but items can be considered for placing on the agenda for a subsequent meeting

## 7) Action Items

- **A.** Consider resolution 22-04 authorizing the continuation of remote meetings. **Recommendation: Authorize Resolution 22-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT VALLEY COUNTY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNER'S EXECUTIVE ORDER N-29-20 ON March 17, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF PLEASANT VALLEY COUNTY WATER DISTRICT FOR THE PERIOD June 7, 2022, until June 30, 2022, PURSUANT TO BROWN ACT PROVISIONS.
- **B.** Review of Policy development regarding Supplemental Water Assignments and Water Use Areas within Pleasant Valley County Water District. **Recommendation:** 
  - 1. Establish appropriate hold back amount of 3700 ac/ft
  - 2. Set the Supplemental Water Assignment amount at 2.411 ac/ft / irrigated acre
  - 3. Provide Policy direction regarding pooling of SWA on WUA(s) owned or operated by a single entity
- C. Fiscal Year 21/22 Year to Date Budget Summary through April 2022 **Recommendation:** Receive and file FY 21/22 Year to Date Budget Summary
- **D.** Ratification of Checks. The Board will review and ratify checks issued and funds transferred since March 26, 2022.

Recommendation: Approve

## 8) GENERAL MANAGER COMMENTS

## 9) OTHER BUSINESS.

- 10) CLOSED SESSION. It is the intention of the Pleasant Valley County Water District Board of Directors to be in closed session to consider the following items:
  - **A.** Conference with legal counsel-potential/anticipated litigation. Subdivision (d) of Section 54956.9 of *California Government Code*. (One case)

Jared I Rouchard

General Manager General Counsel Arnold, Bleuel, LaRochelle,

Mathews & Zirbel, LLP

STAFF

## DIRECTORS Peter W. Hansen Craig R. Kaihara Thomas P. Vujovich, Jr. John S. Broome

John D. Menne

## PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570 Phone: 805-482-2119 Fax: 805 484-5835

## 11) ADJOURNMENT.

In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities so they may attend and participate in meetings. If special assistance is needed, please call the Agency staff at (805) 482-2119 at least 24 hours prior to the meeting so proper arrangements may be assured. If requested, and as possible, agendas will be provided in alternative formats.

Agenda Posting Certification: This agenda was posted not less than 72 hours prior to the scheduled meeting date and time at 154 S. Las Posas Road Camarillo CA, 93010 in a location that is accessible 24 hours a day to the General Public and is posted on the Pleasant Valley County Water District website https://www.pleasantvalleycountywaterdistrict.com/boardmeetings

Jared Bouchard General Manager

STAFF

DIRECTORS

Peter W. Hansen Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



## PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570 Phone: 805-482-2119 Fax: 805 484-5835 General Counsel Arnold, Bleuel, LaRochelle, Mathews & Zirbel, LLP

General Manager

# MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS PLEASANT VALLEY COUNTY WATER DISTRICT HELD Tuesday March 8th, 2022 @ 10:00a.m.

Pursuant of notice given, a Special Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Tuesday March 29<sup>th</sup>, 2022 @ 10:00 a.m. in the district headquarters facility, 154 S. Las Posas Rd, Camarillo, CA.

## Call to Order

The meeting was called to order at 10:00 a.m. by Board President Vujovich.

Agenda Item #1- Pledge of Allegiance - led by Board President Vujovich

Agenda #2- Roll Call

Attendance at the meeting was as follows:

**Directors Present:** 

Thomas P. Vujovich, Jr., President

Director John Menne

Director John Broome

**Director Peter Hansen** 

Directors Absent: Director Kaihara

Staff Present: John Matthews, Attorney

Jared Bouchard, General Manager

## Agenda #3 - Determination of Quorum

Quorum was established

## Agenda Item #4 – Approval of Agenda

A motion to approve the agenda was made by Director Hansen; seconded by Director Menne. Motion passed unanimously with a 4-0 vote and the agenda was approved as presented.

Ayes: 4- Directors: Vujovich, Menne, Broome, Kaihara

Ney's: -0-

Absent: -1- Director: Kaihara

## Agenda item #5 – Approval of Minutes

A motion to approve the minutes of the Special Board meeting held on February 8<sup>th</sup>,2022 and March 8<sup>th</sup>, 2022, was made by Director Hansen and seconded by Director Menne. Motion passed unanimously with a 4-0 vote, and minutes were approved as presented.

Ayes: 4- Directors: Vujovich, Menne, Broome, Hansen,

Ney's: -0-

Absent: -1- Kaihara

## Agenda item #6 -Open Forum

Public comment: Director Daniel Naumann of United Water Conservation District presented an update on the UWCD water supply.

## Agenda Item #7- Action Items

A. <u>Consider MKN and Associates "Task Order Consulting Agreement" for Ground Water Sustainability Improvement Program Engineering Support Services.</u>

A motion to approve MKN and Associates Task Order Consulting Agreement was made by Director Menne; seconded by Director Hansen. Motion passed unanimously with a 4-0 vote.

Ayes: 4- Directors: Vujovich, Menne, Broome, Hansen

Ney's: -0-

Absent: -1- Kaihara

## B. Consider Task Orders 1-3 to be issued under the Task Order Consulting Agreement

A motion to approve MKN and Associates Task Orders 1-3 was made by Director Broome; seconded by Director Menne. Motion passed unanimously with a 4-0 vote.

Ayes: 4- Directors: Vujovich, Menne, Broome, Hansen

Ney's: -0-

Absent: -1- Kaihara

## C. Consider Resolution 22-03 Reauthorizing Remote Meetings

A motion to approve Resolution 22-03 was made by Director Hansen; seconded by Director Broome. Motion passed unanimously with a 4-0 vote.

Ayes: 4- Directors: Vujovich, Menne, Broome, Hansen

Ney's: -0-

Absent: -1- Kaihara

## D. Ratification of Checks

A motion was made by Director Hansen to ratify the checks issued from February 5<sup>th</sup>, 2022, to March 25<sup>th</sup>, 2022, seconded by Director Menne. The motion passed unanimously with a 4-0 vote, and the list of checks ratified is appended to these minutes.

Ayes: 4- Directors: Vujovich, Menne, Broome, Hansen

Ney's: -0-

Absent: -1- Kaihara

## Agenda Item #8 - General Manager Comments

General Manager Bouchard updated the Board on general business of the district.

## Agenda Item #9 – Other Business

No other business to report.

## Agenda Item #10 - Closed Session

The Board went into closed session per Subdivision (d) of the California Government Code Section 54956.9© to conference with legal counsel on potential or existing litigations.

The Board concluded Closed session at 12:20 p.m	. General	and Special	counsel	discussed
potential litigation with no specific action taken.				

# Agenda Item #11 – Adjournment

The meeting was adjourned upon a motion duly made seconded, and carried unanimously at
12:20 p.m.

Respectfully Submitted:	Minutes Approval:
Jared Bouchard, General Manager	Thomas Vuiovich. Board President

DIRECTORS

Peter W. Hansen Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



### PLEASANT VALLEY COUNTY WATER DISTRICT

STAFF

Jared L. Bouchard General Manager

**General Counsel** 

Arnold, Bleuel, LaRochelle, Mathews & Zirbel, LLP

PIONEER IN FOX CANYON AQUIFER CONSERVATION SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570 Phone: 805-482-2119 Fax: 805 484-5835

# June 7, 2022 SPECIAL MEETING

TO: **BOARD OF DIRECTORS** 

FROM: Jared Bouchard, General Manager

SUBJECT: Consider Resolution 22-04 Authorizing the Continuation of Remote

Meetings- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT VALLEY COUNTY WATER DISTRICT PROCLAIMING A

LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE

PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNER'S

EXECUTIVE ORDER N-29-20 ON March 17, 2020, AND RE-

AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF PLEASANT VALLEY COUNTY WATER DISTRICT FOR THE PERIOD March 29th, 2022, until June 30, 2022

PURSUANT TO BROWN ACT PROVISIONS.

**AGENDA ITEM: 7A** 

The Governor has signed Assembly Bill 361 requiring an approved Resolution justifying the need to continue virtual meetings as the risk of inperson meetings would be too great for the common health and safety of the community.

The attached Resolution 22-04 would become effective June 7, 2022, and remain effective until June 30th, 2022, if adopted by the Board.

Recommendation: Authorize Resolution 22-04

#### DIRECTORS

Peter W. Hansen
Craig R. Kaihara
Thomas P. Vujovich, Jr.
John S. Broome
John D. Menne



## PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570 Phone: 805-482-2119 Fax: 805 484-5835

#### • . . . .

Jared L. Bouchard General Manager

General Counsel Arnold, Bleuel, LaRochelle, Mathews & Zirbel,

## **RESOLUTION NO. 22-04**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLEASANT VALLEY COUNTY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNER'S EXECUTIVE ORDER N-29-20 ON March 17, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF PLEASANT VALLEY COUNTY WATER DISTRICT FOR THE PERIOD June 7, 2022 until June 30<sup>th</sup>, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Pleasant Valley County Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Pleasant Valley County Water District legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, On March 4, 2020 the Governors Office Issued a State of Emergency Order related to the Covid 19 Virus and that order remains effective at the time of adoption of this Resolution and

WHEREAS, On September 17, 2021 Order of the Ventura County Health Officer Extending August 20, 2021 Order Requiring All Individuals in the County to Wear Face Coverings in All Indoor Public Settings and Businesses for the Control of COVID-19; and

WHEREAS, the Board of Directors does hereby find that the continued risk of Covid Infection remains significantly higher than stated public health goals, <u>AND</u>, the Pleasant Valley County Water District Board Room is not sufficient in size to allow for appropriate social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California]; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Pleasant Valley County Water District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, All Meetings will be conducted to ensure maximum ability for the public to continue to participate, through publication of meeting agendas containing the meeting ID link of all remote meetings, allowing members of the public to both listen and provide comment on any and all business being conducted before the legislative body;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF PLEASANT VALLEY COUNTY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. <u>Recitals</u>. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. <u>Affirmation that Local Emergency Persists</u>. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and

Section 3. <u>Re-ratification of Governor's Proclamation of a State of Emergency</u>. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020

Section 4. <u>Remote Teleconference Meetings</u>. The General Manager and legislative bodies of Pleasant Valley County Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. <u>Effective Date of Resolution</u>. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 30, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Pleasant Valley County Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of day of June 2022, by the following vote:	F Pleasant Valley County Water District, this 7th
AYES: NOES: ABSENT: ABSTAIN:	
Board President Thomas Vujovich	General Manager Jared Bouchard

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



# PLEASANT VALLEY COUNTY WATER DISTRICT PIONEER IN FOX CANYON AQUIFER CONSERVATION

Jared L. Bouchard General Manager General Counsel

STAFF

General Counsel
Arnold, Bleuel, LaRochelle,
Mathews & Zirbel, LLP

SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570
Phone: 805-482-2119
Fax: 805 484-5835

# June 7, 2022 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: General Manager

**SUBJECT:** Review of Policy development regarding Supplemental Water Assignments and Water Use Areas within Pleasant Valley County Water District.

## **AGENDA ITEM: 7B**

At your Boards February 8<sup>th</sup>, 2022 Special Meeting the Board directed staff to continue with the development of a Supplemental Water Assignment (SWA) program that incorporated the Water Use Area (WUA). Key decisions or direction the Board has made on the development of the SWA include the following:

- The Policy will establish Water Use Areas (WUA) a water use areas is any parcel or groups of parcels that share common water sources such as a PVCWD turnout, multiple PVCWD turnouts and /or a well or wells.
- The policy will ensure equal access to water based on a volume per irrigated acre
  of applied water for all parcels within PVCWD. This will be done by establishing
  Supplemental Water Assignments (SWA) for PVCWD turnout(s) supplying each
  WUA.
- 3. The policy will include a provision for charging additional fees to remedy SWA exceedances, which will be related to the costs incurred by PVCWD to remedy the exceedance.
- The policy will allow for flexibility of operations that share common water sources i.e. pooling and accounting of SWA within WUA owned or operated by the same entity.
- The Policy will maximize the use and delivery of Santa Clara River Surface Water Deliveries when available, which benefits everyone within the District and the groundwater basins.

Staff has developed a SWA for all WUA within the PVCWD that incorporates the above considerations. The analysis staff will present requires further Board direction in order for Staff to be prepared to bring the program to the stakeholders and inform them of the

amount of water they can expect to receive from PVCWD in the upcoming water year that begins October 1, 2022.

In order to develop the SWA assignment it was necessary to first tabulate all the available allocation within the PVCWD service area. The tabulation includes private well allocations, PVCWD FCGMA assigned allocations and recent average PVCWD Camsan and CWRF deliveries as shown on the attached spread sheet. Staff does not believe it would be prudent to simply divide all the available water over the 10,213 irrigated acres in PVCWD because, under the FCGMA Allocation, that established the Santa Clara River Water Flex Allocation, PVCWD must true up any borrowing against that flex allocation every five years or be subject to sur charges.

In consideration of the above we felt it prudent that the Board consider what staff is referring to as "Hold Back Amount". The Hold Back amount is primarily intended to allow PVCWD to manage it's requirements under the FCGMA Allocation that established the Santa Clara River Water Flex Allocation borrowing. We have calculated that PVCWD will be approximately 1400 ac/ft into borrowing from the Flex Allocation at the end of this water year 21/22, we then assumed that if the 22/23 water year mirrors this year we would be 2800 ac/ft into borrowing at the end of next water year. We included an additional 900 ac/ft of hold back for water loss, potential variance impacts on our allocation or other unforeseen items that may impact our supplies. We are recommended a hold back amount of 3700 ac/ft for these reasons.

If the Board agrees with establishing the Hold Back amount of 3700 ac/ft, the available water to be assigned would 24626 ac/ft spread over the 10,213 irrigated acres which would be a SWA of 2.411ac/ft/ irrigated acre in all WUA(s).

Staff will provide a presentation of the data analysis at the meeting.

### Recommendation:

- a. Establish appropriate hold back amount of 3700 ac/ft
- b. Set the Supplemental Water Assignment amount at 2.411 ac/ft / irrigated acre
- c. Provide Policy direction regarding pooling of SWA on WUA(s) owned or operated by a single entity

Supply	AFY
Groundwater Allocation	7,040
Conejo Creek Allocation	4,974
Santa Clara River Water Flex Allocation	9,420
Subtotal FCGMA	21,434
CAMSAN	800
CWRF	550
Subtotal Non-FCGMA	1,350
Subtotal District	22,784
Private Well Groundwater Allocation In District	5,630
Private Well Groundwater Allocation In Excess of District Supplemental Amount	89
Revised Private Well Groundwater Allocation In District	5,542
Total Water Supplies	28,326
District Supply Hold Back	3,700
District Supplies after Hold Back	19,084
Private Wells	5,542
Total Water Supplies for Assignment to WUAs	24,626
Irrigated Acres	10,213
All Water Supplies Acre-Feet Per Acre	2.411
QC	0.00

#### Comments

Per FCGMA Alloc. Ordinance Per FCGMA Alloc. Ordinance

Per FCGMA Alloc. Ordinance; Subject to 5-yr true-up

Per budget assumptions 2020-2021 average

Wells located outside of FCGMA used lowest pumping during last 10 years

This is the amount of private well allocation that exceeds the level to which the District chooses to supplement. To determine this number, first select the desired District Supply Hold Back, then run the Excel "goal seek tool" to make cell B28 zero by changing this cell (B14). See also QC notes below.

Reserve this amount of water to address adjustments to WUA District water assignments (variance requests), SCR flex balance, water loss, and/or any other issues that may affect availability of District water supplies.

This makes sure supplemental water assigned on Master WUA Table tab matches District Supplies After Hold Back (cell B22). Zero = Pass QC. Postive value indicates row 14 value too high. Negative value indicates row 14 value too low. To fix, run the Excel "goal seek tool" to make cell B28 zero by changing cell B14.

Actual Historical Supplies	WY 21/22 Supply Projection (6/1/22) (AF)
PVCWD GW Extracted	9,252.00
CCD	4,163.00
UWCD	758.00
Subtotal FCGMA	14,173.00
CAMSAN	1,278.00
CWRF	428.54
Subtotal Non-FCGMA	1,706.54
Subtotal District	15,879.54
SCR Flex Balance (negative value indicates	
AF needed to avoid surcharge - positive	
indicates carryover)	(1,401.00)

# **INSTRUCTIONS**

- 1. Enter desired "District Supply Hold Back in cell B19
- 2. Run the Excel "goal seek tool" to cell B28 zero by changin

WY 20/21 Supplies (AF)	WY 19/20 Supplies (AF)
8,387.12	3,696.95
3,525.59	4,556.70
1,770.30	1,871.89
13,683.01	10,125.54
1,474.87	1,105.62
520.66	646.00
1,995.53	1,751.62
15,678.54	11,877.16
101.29	N/A

ng this cell B14.

DIRECTORS

Peter W. Hansen

Craig R. Kaihara Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



### PLEASANT VALLEY COUNTY WATER DISTRICT

STAFF

Jared L. Bouchard General Manager

**General Counsel** 

Arnold, Bleuel, LaRochelle, Mathews & Zirbel, LLP

PIONEER IN FOX CANYON AQUIFER CONSERVATION SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570 Phone: 805-482-2119

Fax: 805 484-5835

# June 7, 2022 SPECIAL MEETING

TO: **BOARD OF DIRECTORS** 

FROM: **General Manager** 

**SUBJECT:** Fiscal Year 21/22 Year to Date Budget Summary through April 2022

## **AGENDA ITEM: 7C**

Attached for Board review is the FY 21/22 Year to Date Budget Summary. The summary demonstrates that overall PVCWD financials are healthy at the end of the 3<sup>rd</sup> quarter with a net cash surplus of \$438,927.

We anticipate this cash surplus will be close to how to we end the year for cash positions. This is primarily due to the fact that water use/sales have been relatively low in the fourth quarter, and we will need to pay FCGMA and United extraction charges prior to the close of this fiscal year and those 2 are large payments that can be 150k to 200k combined.

### Recommendation:

## PLEASANT VALLEY COUNTY WATER DISTRICT

Line	d Budget Fiscal Year Ending June 30, 2021	G/L Account	21/22 Adopted	Monthly	21/22 Jul-Apr YTD Budget	21/22 Jul-April	21/22 Jul-Apr YTD Diff.	21/22 Jul-Apr YTD %
Item	OPERATING REVENUES	Account	Budget		TID Budget	YTD Actual	TID DIII.	11D %
1	Water revenue TOTAL OPERATING REVENUE	3000.1	4,125,000	\$ 343,750.00	3,437,500	4,223,236	785,736	102%
	TOTAL OPERATING REVENUE		4,125,000	\$ 343,750.00	3,437,500	4,223,236	785,736	102%
	OPERATING EXPENSES							
	Cost of Water			I				
2	Water Purchases	4010	2,712,315	\$ 226,026.25	2,260,263	2,670,480	-410,218	98%
3 4	Water pumping cost	4020	592,400	\$ 49,366.67	493,667	553,012	-59,346	93%
5	Water transportation/distribution  Repair and maintenance	4030 4040	48,000 60,000	\$ 4,000.00 \$ 5,000.00	40,000 50,000	41,191 46,990	-1,191 3,010	86% 78%
6	Other distribution costs	4050	40,000	\$ 3,333.33	33,333	29,048	4,285	73%
	Total Cost of Water	1000	3,452,715	\$ 287,726.25	2,877,263	3,340,722	-463,459	97%
		•		-	<u> </u>			
7	Salaries & Benefits Salaries	5010	388,000	\$ 32,333.33	323,333	318,521	4,812	82%
8	Payroll taxes	5020	38,800	\$ 3,233.33	32,333	21.723	10,611	56%
9	Worker's compensation	5030	10,000	\$ 833.33	8,333	7,162	1,171	72%
10	Medical Insurance	5040	65,000	\$ 5,416.67	54,167	54,101	66	83%
11	Retirement Contributions	5050	51,000	\$ 4,250.00	42,500	53,499	-10,999	105%
12	Education and training	5060	2,000	\$ 166.67	1,667	988	679	49%
	Total Salaries & Benefits		554,800	\$ 46,233.33	462,333	455,993	6,340	82%
13	Administrative Expenses  Bank charges	6010	1,200	\$ 100.00	1,000	900	100	75%
14	Contract labor	6020	3,000	\$ 250.00	2,500	0	2,500	0%
15	Dues and subscription	6040	5,000	\$ 416.67	4,167	4,823	-657	96%
16	Election Expenses	6050	2,000	\$ 166.67	1,667	0	1,667	0%
17	Insurance	6060	15,000	\$ 1,250.00	12,500	17,369	-4,869	116%
18	Legal and professional	6070	294,600	\$ 24,550.00	245,500	128,326	117,174	44%
19	Membership	6080	10,000	\$ 833.33	8,333	11,440	-3,107	114%
20	Miscellaneous expenses	6090	9,000	\$ 750.00	7,500	0	7,500	0%
21	Office expenses	6100	1,200	\$ 100.00	1,000	6,405	-5,405	534%
22	Office Supplies	6110	6,000	\$ 500.00	5,000	2,946	2,054	49%
23	Postage	6120 6130	1,500 1,000	\$ 125.00 \$ 83.33	1,250 833	592 208	658 625	39% 21%
25	Printing Publication	6140	4,000	\$ 333.33	3,333	3,000	333	75%
26	Rent and leasing	6150	2,000	\$ 166.67	1,667	528	1,138	26%
27	Repair and maintenance	6160	12,000	\$ 1,000.00	10,000	11,149	-1,149	93%
28	Security	6170	2,000	\$ 166.67	1,667	1,158	508	58%
29	Telephone/Internet	6180	9,000	\$ 750.00	7,500	3,837	3,663	43%
30	Travel	6190	1,000	\$ 83.33	833	529	304	53%
31	Utilities	6200	7,000		5,833	5,373	461	77%
	Total Administrative Expenses		386,500	\$ 32,208.33	322,083	198,583	123,501	51%
	TOTAL OPERATING EXPENSES		4,394,015	\$ 366,167.92	3,661,679	3,995,298	(333,619)	91%
		·			•	•		
	OTHER REVENUES		070.000	¢   22 500 00	205 200	225.224	440.004	4240/
32	Property tax revenue	9000	270,000		225,000	335,084	-110,084 -9,082	124% 159%
33 34	Late charges Interest income	3000.2 9100	12,000 23,000		10,000 19,167	19,082 4,112	15,055	159%
35	Other income	9200	10,000	\$ 833.33	8,333	23,626	-15,293	236%
	TOTAL OTHER REVENUES		315,000	\$ 26,250.00	262,500	381,904	(119,404)	121%
26	OTHER EXPENSES	0200	^	ا د	٦١	^	ol	00/
36 37	(Gain)/Loss on disposal Other expenses	9300 9400	5,000	<u> </u>	0 4,167	0	4,167	0% 0%
- 51	TOTAL OTHER EXPENSES	3400	5,000	\$ 416.67	4,167	0	4,167	0%
			0,000	7 710.07	4,107		7,207	070
	OPERATING INCOME (LOSS)		40,985	\$ 3,415.42	34,154	609,842	575,688	1488%
	Capital Improvement/Acquisition							
38	Capital acquisition		0		0	170,915	-170,915	#DIV/0!
	NET CASH SURPLUSE(DEFECIT)		40,985	\$ 3,415.42	34,154	438,927	404,773	

	NON-CASH CHARGES			
39	Depreciation Expense			

Change in net position

Type	Date	Num	Name	Amount
1000 · Cash				
1010 · Pac	ific Western-Ch	ecking		
Bill Pmt -Check	03/29/2022	9113	Reliable Pump	(54,057.91)
Bill Pmt -Check	03/29/2022	9114	Reliable Pump	(25,069.69)
Bill Pmt -Check	03/29/2022	9115	UWCD	(75,250.50)
Check	03/30/2022	eft	SCE / ACCOUNTS REC	(62,063.21)
Paycheck	04/04/2022	DD16	Daniel J Vasquez	
Paycheck	04/04/2022	DD16	Jared Bouchard	
Paycheck	04/04/2022	DD16	Nancy M Lawrence	
Paycheck	04/04/2022	DD16	Paul A Otero	
Liability Check	04/04/2022		QuickBooks Payroll Serv	(14,421.61)
Bill Pmt -Check	04/08/2022	9116	Access Information Man	(349.74)
Bill Pmt -Check	04/08/2022	9117	Camrosa Water District	(187,678.28)
Bill Pmt -Check	04/08/2022	9118	Culligan of Ventura Cou	(58.75)
Bill Pmt -Check	04/08/2022	9119	Dial Security	(72.00)
Bill Pmt -Check	04/08/2022	9120	FGL Environmental	(160.00)
Bill Pmt -Check	04/08/2022	9121	FRONTIER	(187.53)
Bill Pmt -Check	04/08/2022	9122	Pitney Bowes Global Fin	(176.12)
Bill Pmt -Check	04/08/2022	9123	Prudential Overall Supply	(40.72)
Bill Pmt -Check	04/08/2022	9124	STREAMLINE	(300.00)
Bill Pmt -Check	04/08/2022	9125	U S Bank Payment Center	(671.03)
Bill Pmt -Check	04/08/2022	9126	Underground Service Alert	(24.85)
Check	04/13/2022	EFT	WEX BANK	(1,106.17)
Paycheck	04/18/2022	DD16	Daniel J Vasquez	
Paycheck	04/18/2022	DD16	Nancy M Lawrence	
Paycheck	04/18/2022	DD16	Jared Bouchard	
Paycheck	04/18/2022	DD16	Paul A Otero	
Liability Check	04/18/2022		QuickBooks Payroll Serv	(14,185.30)
Bill Pmt -Check	04/18/2022	9132	AIRGAS USA, LLC	(48.47)
Bill Pmt -Check	04/18/2022	9133	Arnold, LaRochelle, Etal	(3,978.00)
Bill Pmt -Check	04/18/2022	9134	AT&T Mobility	(97.65)
Bill Pmt -Check	04/18/2022	9135	SOARES, SANDALL & P	(3,400.00)
Bill Pmt -Check	04/18/2022	9136	UWCD	(27,626.34)
Bill Pmt -Check	04/18/2022	9137	BROADBAND MICROWA	(99.00)
Bill Pmt -Check	04/18/2022	9138	BROWNSTEIN HYATT F	(1,425.78)
Bill Pmt -Check	04/18/2022	9139	Prudential Overall Supply	(40.72)
Bill Pmt -Check	04/18/2022	9140	BROWNSTEIN HYATT F	(9,904.88)
Bill Pmt -Check	04/18/2022	9141	E.J. Harrison & Sons	(200.05)
Bill Pmt -Check	04/18/2022	9142	ACWA/JPIA	(470.42)
Check	04/18/2022			(85.00)

Type	Date	Num	Name	Amount
Check	04/19/2022	EFT	CalPERS-Retirement	(88.42)
Check	04/19/2022	EFT	CalPERS-Retirement	(428.31)
Check	04/19/2022	EFT	CalPERS-Retirement	(428.31)
Check	04/19/2022	EFT	CalPERS-Retirement	(1,708.90)
Check	04/19/2022	EFT	CalPERS-Retirement	(1,708.90)
Check	04/19/2022	EFT	CalPERS-Retirement	(2,259.92)
Check	04/19/2022	EFT	CalPERS	(6,319.56)
Check	04/21/2022	EFT	SoCalGas	(56.03)
Bill Pmt -Check	04/27/2022	9145	ACWA/JPIA	(3,618.15)
Bill Pmt -Check	04/27/2022	9146	Alliance Fire Protection	(1,525.36)
Bill Pmt -Check	04/27/2022	9147	City of Camarillo	(77.77)
Bill Pmt -Check	04/27/2022	9148	Promaid, Inc.	(210.00)
Bill Pmt -Check	04/27/2022	9149	Prudential Overall Supply	(81.44)
Bill Pmt -Check	04/27/2022	9150	XIO, INC.	(584.00)
Check	04/28/2022	EFT	SCE / ACCOUNTS REC	(45,674.28)
Paycheck	05/02/2022	DD16	Nancy M Lawrence	,
Paycheck	05/02/2022	DD16	Paul A Otero	
Paycheck	05/02/2022	DD16	Daniel J Vasquez	
Paycheck	05/02/2022	DD16	Jared Bouchard	
Paycheck	05/02/2022	1951	Craig R Kaihara	(184.70)
Paycheck	05/02/2022	9152	John Menne	(277.05)
Paycheck	05/02/2022	9153	John S. Broome	(277.05)
Paycheck	05/02/2022	9154	Peter W Hansen	(277.05)
Paycheck	05/02/2022	9155	Thomas P Vujovich	(277.05)
Liability Check	05/02/2022		QuickBooks Payroll Serv	(14,543.64)
Bill Pmt -Check	05/04/2022	9127	U S Bank Payment Center	(1,753.13)
Bill Pmt -Check	05/04/2022	9164	Camrosa Water District	(176,371.61)
Bill Pmt -Check	05/04/2022	9165	Culligan of Ventura Cou	(58.75)
Bill Pmt -Check	05/04/2022	9166	FRONTIER	(187.53)
Bill Pmt -Check	05/04/2022	9167	Macvalley Oil Company	(1,406.65)
Bill Pmt -Check	05/04/2022	9168	Michael K. Nunley & Ass	(9,051.76)
Bill Pmt -Check	05/04/2022	9169	Prudential Overall Supply	(81.44)
Bill Pmt -Check	05/04/2022	9170	STREAMLINE	(300.00)
Bill Pmt -Check	05/04/2022	9171	Underground Service Alert	(33.10)
Bill Pmt -Check	05/05/2022	9174	Access Information Man	(349.74)
Check	05/05/2022	eft	WEX BANK	(1,166.83)
Bill Pmt -Check	05/05/2022	9177	FCGMA	(248,149.84)
Paycheck	05/16/2022	DD16	Daniel J Vasquez	, , ,
Paycheck	05/16/2022	DD16	Jared Bouchard	
Paycheck	05/16/2022	DD16	Nancy M Lawrence	

Туре	Date	Num	Name	Amount
Paycheck	05/16/2022	DD16	Paul A Otero	
Liability Check	05/16/2022		QuickBooks Payroll Serv	(14,727.27)
Bill Pmt -Check	05/17/2022	9178	Michael K. Nunley & Ass	(5,973.49)
Bill Pmt -Check	05/17/2022	9179	AIRGAS USA, LLC	(48.47)
Bill Pmt -Check	05/17/2022	9180	Dial Security	(72.00)
Bill Pmt -Check	05/17/2022	9181	Diener's Electric	(599.50)
Bill Pmt -Check	05/17/2022	9182	FGL Environmental	(160.00)
Bill Pmt -Check	05/17/2022	9183	Michael K. Nunley & Ass	(7,072.24)
Bill Pmt -Check	05/17/2022	9184	Napa Auto Parts	(10.62)
Bill Pmt -Check	05/17/2022	9185	SOARES, SANDALL & P	(1,015.00)
Bill Pmt -Check	05/17/2022	9186	UWCD	(41,587.65)
Bill Pmt -Check	05/18/2022	9187	ACWA/JPIA	(470.42)
Bill Pmt -Check	05/18/2022	9188	Arnold, LaRochelle, Etal	(297.50)
Bill Pmt -Check	05/18/2022	9189	AT&T Mobility	(97.65)
Bill Pmt -Check	05/18/2022	9190	BROADBAND MICROWA	(99.00)
Bill Pmt -Check	05/18/2022	9191	BROWNSTEIN HYATT F	(7,157.25)
Bill Pmt -Check	05/18/2022	9192	E.J. Harrison & Sons	(200.05)
Bill Pmt -Check	05/18/2022	9193	Michael K. Nunley & Ass	(8,485.00)
Bill Pmt -Check	05/18/2022	9194	Prudential Overall Supply	(81.44)
Bill Pmt -Check	05/18/2022	9195	BROWNSTEIN HYATT F	(684.37)
Bill Pmt -Check	05/18/2022	9196	Michael K. Nunley & Ass	(13,853.25)
Bill Pmt -Check	05/18/2022	9197	Michael K. Nunley & Ass	(5,296.00)
Bill Pmt -Check	05/18/2022	9198	Macvalley Oil Company	(1,290.24)
Check	05/19/2022	eft	The Gas Company	(38.31)
Paycheck	05/31/2022	DD16	Daniel J Vasquez	
Paycheck	05/31/2022	DD16	Jared Bouchard	
Paycheck	05/31/2022	DD16	Nancy M Lawrence	
Paycheck	05/31/2022	DD16	Paul A Otero	
Liability Check	05/31/2022		QuickBooks Payroll Serv	(14,495.03)
Bill Pmt -Check	06/01/2022	9199	CHP	(10.00)
Check	06/01/2022	eft	WEX BANK	(701.28)
Check	06/02/2022	eft	SCE/Payment Processing	(72,456.00)

3:57 PM 06/03/22

**Accrual Basis** 

Туре	Date	Num	Name	Amount
Paycheck Liability Check	06/03/2022 06/03/2022	DD16	Jared Bouchard QuickBooks Payroll Serv	(4,311.70)
Total 1010 · Pacific Western-Checking				(1,204,056.72)
Total 1000 · Cash				(1,204,056.72)
TOTAL				(1,204,056.72)