

MINUTES OF SPECIAL MEETING OF THE  
BOARD OF DIRECTORS  
PLEASANT VALLEY COUNTY WATER DISTRICT HELD  
Tuesday, October 16, 2018

Pursuant of notice duly given, a Special Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Tuesday October 16, 2018 in the District headquarters facility, 154 South Las Posas Road, Camarillo, CA.

Call to Order

The meeting was called to order at 10:00 a.m. by President, Thomas P. Vujovich, Jr.

Agenda Item # 1 – Pledge of Allegiance was led by President Vujovich

Agenda Item # 2 – Roll Call

Attendance at the meeting was as follows:

Directors' Present: Thomas P. Vujovich, Jr., President  
Pete Hansen  
John Broome  
John Menne

Absent: Craig Kaihara, Vice President

Staff Present: John Mathews, Attorney  
Jared Bouchard, General Manager  
Azucena Sanchez, Administrative Secretary

Others Present: Jeanette Lombardo, State President California Women for Agriculture  
Mauricio Guardado, Director UWCD  
Daniel Naumann, Director UWCD

Agenda Item # 3 – Determination of a Quorum

Quorum was established

Agenda Item # 4 – Approval of Agenda

It was moved by Director Broome to approve the agenda as presented; seconded by Director Menne, motion passed unanimously.

Agenda Item # 5 – Approval of Minutes

- a. Moved by Director Broome to approve the minutes of the special Board Meetings held **Thursday** seconded by Director Menne, motion passed unanimously.

Agenda Item # 6 – Open Forum Public Comment

There were no Public comments.

Minutes of Meeting  
Tuesday, October 16, 2018

Agenda Item # 7 Information Calendar

Mr. Mauricio Guardado, General Manager of United Water Conservation District provided an update of United issues affecting the Pleasant Valley Service Area.

Agenda Item # 8A – Ratification of Checks

It was moved by Director Broome to ratify the checks issued by the District, seconded by Director Hansen. The motion passed unanimously and the list of checks ratified is appended to these minutes.

Agenda Item # 8B – Consider proposals for automated meter reading equipment for the Districts 11 Well sites.

Mr. Bouchard presented three different proposals for automated meter reading equipment for the District eleven Well Sites, after a brief discussion the Board authorize the General Manager to pursue and implement XIO Proposal, and execute all the necessary agreements to implement the program. It was moved for Director Broome, seconded by Director Hansen.

Agenda Item # 8C - Consider supporting request of the Fox Canyon Groundwater Management Agency to hire a General Manager.

The Board instructed Mr. Bouchard to write a letter of support requesting Fox Canyon Groundwater Management Agency (FCGMA) to hire a designated General Manager for the Agency. It was moved for Director Broome, seconded by Director Menne.

Agenda Item # 8D – Consider 2019 Board Meeting Calendar

Mr. Bouchard presented the proposed calendar of Board Meetings for calendar year 2019. There was no action taken in this Item, the Board instructed meeting as needed

Agenda Item # 9 – General Manager Report

Mr. Bouchard presented a brief explanation of how the budget has been increased, because the extra acre feet of water that we had been receiving lately from The City of Oxnard.

Agenda item # 10 – Other Business

There was no other business.

Minutes of Meeting  
Tuesday, October 16, 2018

Agenda Item # 11 – Closed Session

- A. The Board went into closed session per Government Code Sec 54956.9 (c) at 11:52 a.m. to conference with legal counsel on potential litigation issues.  
The only action to report is the Board appointed Director Broome and Director Kaihara for the own committee to attend any future meeting.
  
- B. The Board came out of closed session at 13:55 p.m.

Agenda Item # 12 – Adjournment

The meeting was adjourned upon a motion duly made, seconded and carried unanimously at 14:00 p.m.

Respectfully Submitted:

Minutes Approval:

  
\_\_\_\_\_  
Azucena Sanchez, Secretary of the Board

  
\_\_\_\_\_  
Thomas P. Vujovich, Jr., President

Type	Date	Num	Name	Memo	Amount
CUB-Checking					
Check	10/18/2018	EFT	CalPERS.	COVERAGE: NOVEMBER 2018	(3,917.26)
Deposit	10/18/2018			Deposit	1,446.60
Deposit	10/22/2018			Deposit	121,185.19
Deposit	10/22/2018			Deposit	2,160.00
Deposit	10/24/2018			Deposit	12,053.10
Liability ...	10/25/2018		QuickBooks Payroll Service	Created by Payroll Service on 10/2...	(9,452.15)
Paycheck	10/26/2018	DD1220	Azucena Sanchez	Direct Deposit	0.00
Paycheck	10/26/2018	DD1221	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	10/26/2018	DD1222	Donald R. Arnold	Direct Deposit	0.00
Paycheck	10/26/2018	DD1223	Jared Bouchard	Direct Deposit	0.00
Paycheck	10/26/2018	7239	John Menne		(92.35)
Paycheck	10/26/2018	7240	John S. Broome		(92.35)
Paycheck	10/26/2018	7241	Peter W Hansen		(92.35)
Paycheck	10/26/2018	7242	Thomas P Vujovich		(92.35)
Liability ...	10/26/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # 191306...	(718.42)
Liability ...	10/26/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # 191314...	(7.20)
Liability ...	10/26/2018	E-pay	United States Treasury	95-6006679 QB Tracking # 191322...	(3,659.90)
Deposit	10/29/2018			Deposit	75,825.65
Deposit	10/30/2018			Deposit	73,802.10
Check	10/31/2018	7238	ACWA/JPIA	WORKERS COMP Q1 7/1/18 - 9/3...	(2,249.84)
Check	10/31/2018	7243	Purchase Power		(108.99)
Check	10/31/2018	7244	City of Oxnard	SERVICE PERIOD: 8/31/18 - 9/30/18	(95,025.32)
Check	10/31/2018	7245	SCE/Payment Processing	BILL DATE: 10/16/18	(55,789.29)
Check	10/31/2018	7246	City of Camarillo	BILL DATE: 10/22/18	(74.76)
Check	10/31/2018	7247	E.J. Harrison & Sons	STATEMENT DATE: 10/14/18	(191.69)
Check	10/31/2018	7248	Harris Water Conditioning Inc.	SERVICE: 10/15 - 11/15	(46.75)
Check	10/31/2018	7249	Progressive Land Managem...	INV# 10791 RANCH SYSTEM SOF...	(695.00)
Check	10/31/2018	7250	Chevron Card Services	SERVICE: 9/22 - 10/21 ACC# 7898...	(1,115.12)
Check	10/31/2018	7251	Diener's Electric	INV # 28443 WELL # 9 CHECK PO...	(122.00)
Check	10/31/2018	7252	U S Bank Payment Center	9/21/18 - 10/22/18	(726.08)
Check	10/31/2018	7253	Arnold, LaRoche, Etal	INV# 54174 SEPTEMBER	(5,694.00)
Deposit	11/01/2018			Deposit	1,409.32
Deposit	11/01/2018			Deposit	93,461.26
Deposit	11/05/2018			Deposit	300.00
Check	11/05/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY...	(1,301.39)
Check	11/05/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY...	(24.37)
Deposit	11/07/2018			Deposit	18,331.20
Liability ...	11/07/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -164266...	(711.01)
Liability ...	11/07/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -16426...	(3,694.58)
Liability ...	11/07/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -164163...	(48.10)
Liability ...	11/07/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -16415...	(325.12)
Liability ...	11/08/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/0...	(10,199.79)
Liability ...	11/08/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/0...	(978.47)
Paycheck	11/09/2018	DD1224	Azucena Sanchez	Direct Deposit	0.00
Paycheck	11/09/2018	DD1225	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	11/09/2018	DD1226	Donald R. Arnold	Direct Deposit	0.00
Paycheck	11/09/2018	DD1228	Paul A Otero	Direct Deposit	0.00
Paycheck	11/09/2018	DD1227	Jared Bouchard	Direct Deposit	0.00
Paycheck	11/09/2018	DD1229	Donald R. Arnold	Direct Deposit	0.00
Check	11/11/2018	EFT	AT&T Mobility	BILL CYCLE DATE: 9/19/18 - 10/1...	(70.66)
Deposit	11/13/2018			Deposit	6,000.00
Check	11/15/2018	7254	Azucena Sanchez	INV # 0186 & TARGET reimburse...	(553.53)
Check	11/15/2018	7255	Access Information Manage...	INV # 2907410	(232.48)
Check	11/15/2018	7256	FRONTIER	BILLING DATE: 10/25/18	(168.83)
Check	11/15/2018	7257	Diener's Electric	INV # 28514 WELL # 6 REPAIR W...	(19,437.76)
Check	11/15/2018	7258	Promaid, Inc.	INV # 53660X CLEANING SERVIC...	(195.00)
Check	11/15/2018	7259	Prudential Overall Supply	BILL DATE: 10/27/18	(240.96)
Check	11/15/2018	7260	Dial Security	INV # 336629 11/01/18 - 11/30/18	(72.00)

Type	Date	Num	Name	Memo	Amount
Check	11/15/2018	7261	DREAMING TREE CIVIL	INV # 017.1-1018 RECYCLED WA...	(1,472.00)
Check	11/15/2018	7262	BROWNSTEIN HYATT FA...	INV # 738553 & 738554 10/31/18	(29,600.41)
Check	11/15/2018	7263	FGL Environmental	INV # 813452A	(145.00)
Check	11/15/2018	7264	Hands-On Consultations	INV # 10632 & 10645	(476.00)
Check	11/15/2018	7265	PARTY PLEASERS EVENT...	INV # 702728-6	(83.07)
Check	11/15/2018	7266	TRAVIS AGRICULTURAL ...	INV # 18980F REPAIR P-14 & P-19	(1,941.21)
Check	11/15/2018	7267	UWCD	10/1/2018 - 11/1/2018	(26,850.00)
Check	11/15/2018	7268	AIRGAS USA, LLC	INV# 9957503867	(31.13)
Check	11/15/2018	7269	SOARES, SANDALL & PET...	INV # 49062 SERVICE FOR SEPT...	(905.00)
Check	11/15/2018	7270	ACWA/JPIA	INV# 058296 COVERAGE MONTH...	(401.16)
Check	11/15/2018	7271	RAUL G	11.19.18 Tree Services	(800.00)
Check	11/15/2018	7272	Underground Service Alert	inv # 1020180547	(36.40)
Check	11/15/2018	EFT	SoCalGas	BILLING PERIOD: 9/27/18 - 10/29/18	(30.17)
Check	11/15/2018	7273	BROADBAND MICROWAV...	INV # 6444	(149.00)
Deposit	11/16/2018			Deposit	148,804.00
Check	11/16/2018	EFT	CalPERS.	COVERAGE MONTH: 12/2018	(5,240.64)
Check	11/16/2018	EFT	CalPERS	JARED & AZU EMPLOYER CONT...	(983.32)
Check	11/16/2018	EFT	CalPERS	DON & DANNY EMPLOYER CON...	(724.50)
Check	11/16/2018	EFT	CalPERS	PAUL EMPLOYER CONTRIBUTIO...	(112.92)
Deposit	11/20/2018			Deposit	48,571.20
Deposit	11/20/2018			Deposit	4,212.90
Liability ...	11/21/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/1...	(8,993.95)
Liability ...	11/21/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -848910...	(518.28)
Liability ...	11/21/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -84884...	(3,198.24)
Paycheck	11/23/2018	DD1230	Azucena Sanchez	Direct Deposit	0.00
Paycheck	11/23/2018	DD1231	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	11/23/2018	DD1233	Paul A Otero	Direct Deposit	0.00
Paycheck	11/23/2018	DD1232	Jared Bouchard	Direct Deposit	0.00
Check	11/26/2018	EFT	Chevron Card Services	10/22/18 - 11/22/18	(1,271.34)
Deposit	11/26/2018			Deposit	32,339.29
Deposit	11/27/2018			Deposit	15,920.66
Deposit	11/29/2018			Deposit	53,616.60
Check	11/30/2018	7274	Purchase Power	STATEMENT DATE: 11/14/18	(8.64)
Check	11/30/2018	7275	City of Camarillo	BILL DATE: 11/20/18	(68.13)
Check	11/30/2018	7276	Arnold, LaRochelle, Etal	INV # 54386 10/1/18 - 10/30/18	(10,010.00)
Check	11/30/2018	7277	Camrosa Water District	INV # 1884 WATER DELIVERED ...	(34,228.20)
Check	11/30/2018	7278	Macvalley Oil Company	INV# 18-097392	(1,576.13)
Check	11/30/2018	7279	Diener's Electric	INV # 28566	(4,341.20)
Check	11/30/2018	7280	Underground Service Alert	INV# 920180540	(49.60)
Check	11/30/2018	7281	Harris Water Conditioning Inc.	SERVICE 11/15-12/15	(46.75)
Check	11/30/2018	7282	City of Oxnard	SERVICE PERIOD 9/30/18 - 10/31/...	(152,422.23)
Check	11/30/2018	7283	E.J. Harrison & Sons	STATEMENT DATE: 11/14/18	(191.69)
Check	11/30/2018	7284	Hands-On Consultations	INV# 10673	(175.00)
Check	11/30/2018	7285	SCE/Payment Processing	DATE BILL: 11/15/18	(61,129.31)
Check	11/30/2018	7286	Reliable Pump	INV# 180055 & 180056	(14,092.12)
Check	11/30/2018	7287	Paul A Otero	RECEIPT # 015357 FORD RUNNI...	(150.00)
Check	11/30/2018	7288	TRAVIS AGRICULTURAL ...	INV # 18583F 08/03/2018 P3C	(1,616.00)
Check	11/30/2018	7289	BATTERIES PLUS BULBS	INV # P8644325	(121.43)
Check	11/30/2018	7292	Rk Smog	1998 CHEVY SMOG CHECK INSP...	(66.75)
Check	11/30/2018	7293	Rk Smog	INV # 20472 & 20465 CHEVY 200...	(66.75)
Check	11/30/2018	7294	Rk Smog	INV # 20478 2008 FORD SMOG C...	(41.75)
Check	11/30/2018	7290	Rk Smog	VOID:	0.00
Check	11/30/2018	7291	Rk Smog	VOID:	0.00
Check	11/30/2018	7295	Diener's Electric	INV # 28576 WELL # 6 REPAIR S...	(11,293.69)
Check	11/30/2018	7296	BONDY GROUNDWATER ...	INV # 035-09 INVOICE PERIOD: N...	(263.75)
Deposit	11/30/2018			Deposit	47,913.27
Deposit	11/30/2018			Deposit	6,000.00
Check	11/30/2018	EFT	CalPERS	JARED, AZU & PAUL EMPLOYER ...	(1,264.87)
Check	11/30/2018	EFT	CalPERS	DANNY EMPLOYER CONTRIBUTI...	(362.25)

2:42 PM  
 12/13/18  
 Accrual Basis

Pleasant Valley County Water District  
 Transaction Detail by Account  
 October 16 through December 18, 2018

Type	Date	Num	Name	Memo	Amount
Check	12/03/2018	EFT	CalPERS	EMPLOYER UNFUNDED ACC LIA...	(24.37)
Check	12/03/2018	EFT	CalPERS	INV # 15506630EMPLOYER CON...	(1,301.39)
Deposit	12/04/2018			Deposit	2,499.00
Deposit	12/04/2018			Deposit	1,140.60
Liability ...	12/06/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/3...	(8,631.93)
Paycheck	12/07/2018	DD1234	Azucena Sanchez	Direct Deposit	0.00
Paycheck	12/07/2018	DD1235	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	12/07/2018	DD1237	Paul A Otero	Direct Deposit	0.00
Paycheck	12/07/2018	DD1236	Jared Bouchard	Direct Deposit	0.00
Liability ...	12/10/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -284823...	(491.24)
Liability ...	12/10/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -28477...	(3,057.96)
Deposit	12/10/2018			Deposit	130,017.60
Check	12/11/2018	EFT	AT&T Mobility	BILL PERIOD: 10/19/18 - 11/18/18	(70.66)
Deposit	12/11/2018			Deposit	600.00
Check	12/13/2018	EFT	FRONTIER	BILLING DATE 11/25/18	(168.58)
Check	12/15/2018	7297	FGL Environmental	INV # 8151187A	(145.00)
Check	12/15/2018	7298	UWCD	11/1/18 - 12/2/18	(26,850.00)
Check	12/15/2018	7299	Dial Security	INV # 338755	(72.00)
Check	12/15/2018	7300	Promaid, Inc.	INV # 53172X CLEANING SERVIC...	(195.00)
Check	12/15/2018	7301	AIRGAS USA, LLC	INV # 9958220943	(30.35)
Check	12/15/2018	7302	Camrosa Water District	INV# 1886	(25,220.59)
Check	12/15/2018	7303	ACWA/JPIA	INV# 0587832 COVERAGE MONT...	(293.32)
Check	12/15/2018	7304	U S Bank Payment Center	10/29/18 - 11/23/18	(1,257.98)
Check	12/15/2018	7306	Prudential Overall Supply	10/30/18 - 11/20/18	(366.23)
Check	12/15/2018	7307	Underground Service Alert	INV # 1120180541	(52.90)
Check	12/15/2018	7308	BROWNSTEIN HYATT FA...	INV# 742079 SERVICES THROUG...	(15,689.96)
Check	12/15/2018	7309	Access Information Manage...	INV# 2969786	(237.77)
Check	12/15/2018	7310	SOARES, SANDALL & PET...	INV # 49227 NOVEMBER SERVIC...	(3,177.45)
Check	12/15/2018	7311	Environmental Health Div	INV # IN0183351	(1,137.84)
Check	12/15/2018	7312	STREAMLINE	INV # 98999	(300.00)
Total CUB-Checking					213,069.82
TOTAL					<u>213,069.82</u>

RESOLUTION No. 2018-02

A Resolution of the Board of Directors of  
**PLEASANT VALLEY COUNTY WATER DISTRICT**

Requesting that their Landowner General District Election to Be Held on May 7, 2019, be Consolidated with Other Elections Called to Be Held on the Same Day and in the Same Territory

WHEREAS, an election shall be conducted for the *Pleasant Valley County Water District* pursuant to the Uniform District Election Law commencing with Section 10500 of the Elections Code on May 7, 2019, for the purpose of electing three full term Directors.

WHEREAS, the Board of Directors wishes the Elections Division of the Office of the County Clerk to conduct said election; and

WHEREAS, pursuant to Section 10400 et seq. of the Elections Code, said election may be consolidated with other elections to be held on the same day; and

WHEREAS, the Board of Directors desires to request that this District's General District Election be consolidated with any other election, which may be held on the same date and involving the same territory.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS as follows:

THAT the General District Election of this District is to be held on May 7, 2019, and consolidated with any other elections held on the same date and involving all of a portion of the territory of the District pursuant to Section 10400 et seq. of the Elections Code: and further

THAT, pursuant to Elections Code Section 13307, the District shall reimburse the County in full for the services performed upon presentation of a bill from the County to the District.

PASSED, APPROVED AND ADOPTED this 18 day of December, 2018.

ATTEST:

  
\_\_\_\_\_  
Azucena Sanchez, Secretary of the Board

  
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Thomas P. Vujovich, Jr. President